



Agenda

Call to Order

Roll Call

Review of Agenda

Old Business

New Business

- Report Draft 2 Feedback - Katie Messerli, Communications Specialist

Next Steps

Adjourn

Upcoming Meetings

- Long Range Planning Committee, Ad Hoc, Wednesdays, 1 p.m. - Zoom, <https://bit.ly/319ktZj> - *Check the library district website for the next scheduled meeting date.*
- Board of Trustees Regular Meeting, April 29, 2021, 5:30 p.m. – Zoom, Windsor-Severance Library

The Clearview Library District will make reasonable accommodations for access to library services, programs, and activities and will make special communication arrangements for persons with disabilities. Please call 970-686-5603 by noon on the business day prior to the meeting to make arrangements.



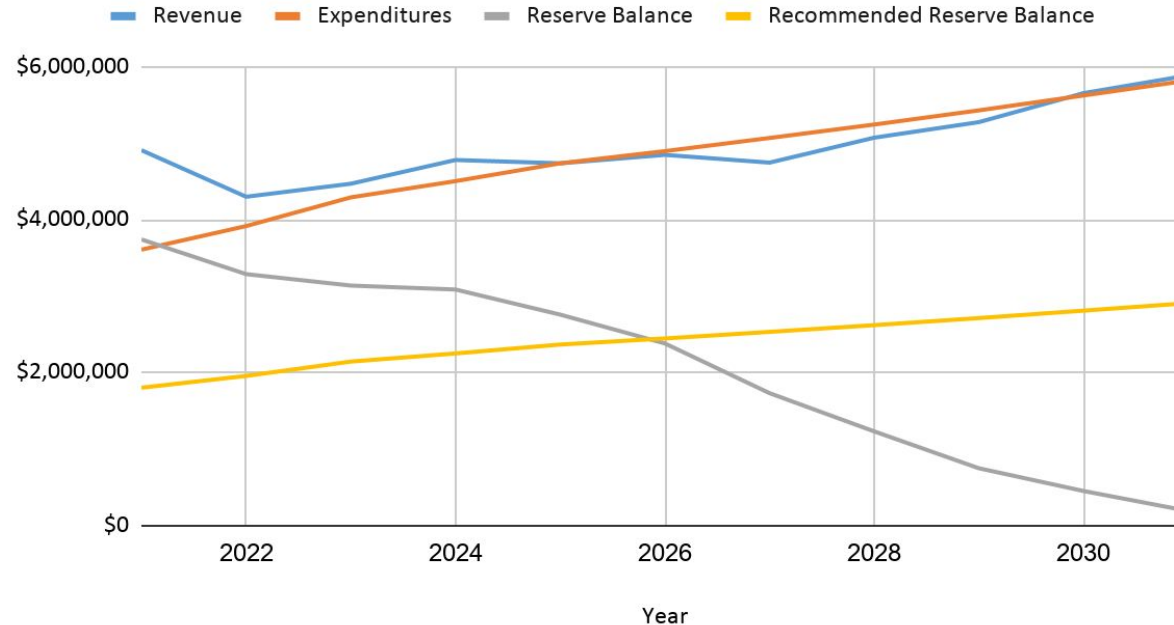
Q&A Follow Up

Long Range Planning Committee | 04.14.21

**What amount did
Stifel recommend in
reserves?**

Answer: 50% of expenditures

Revenue, Expenditures, and Reserve Balance



**Did RATIO take into
account COVID-19 and
were they on site?**

Answer: Yes

- On-site walk through
- Familiar with building due to other projects
- Video walk through / photos
- Studied floor plans



“The overarching goal of the project was to (re)imagine the current building to better reflect the needs of the community in a manner that allows the library to better showcase the collections and enhance the user experience while reinforcing practices we see facing the library pre/current/post COVID-19 situations. We are very aware the existing library ran out of space several years ago so our goal was to find that additional space without physically expanding the building ... Although a beautiful structure using comfortable and familiar forms, the current layout is overwhelmed by the collection and is truly representative of a library of the past century. And most importantly as we navigate the impact of COVID-19 we need the flexibility of space to respond to today’s needs versus those of tomorrow. We can do better with the existing library and the community deserves better ... However, we must all be mindful this (re)imagination project is not a substitute for a new library.”

— Dennis Humphries, *RATIO*



**What is our meeting
room utilization rate?**

Answer:

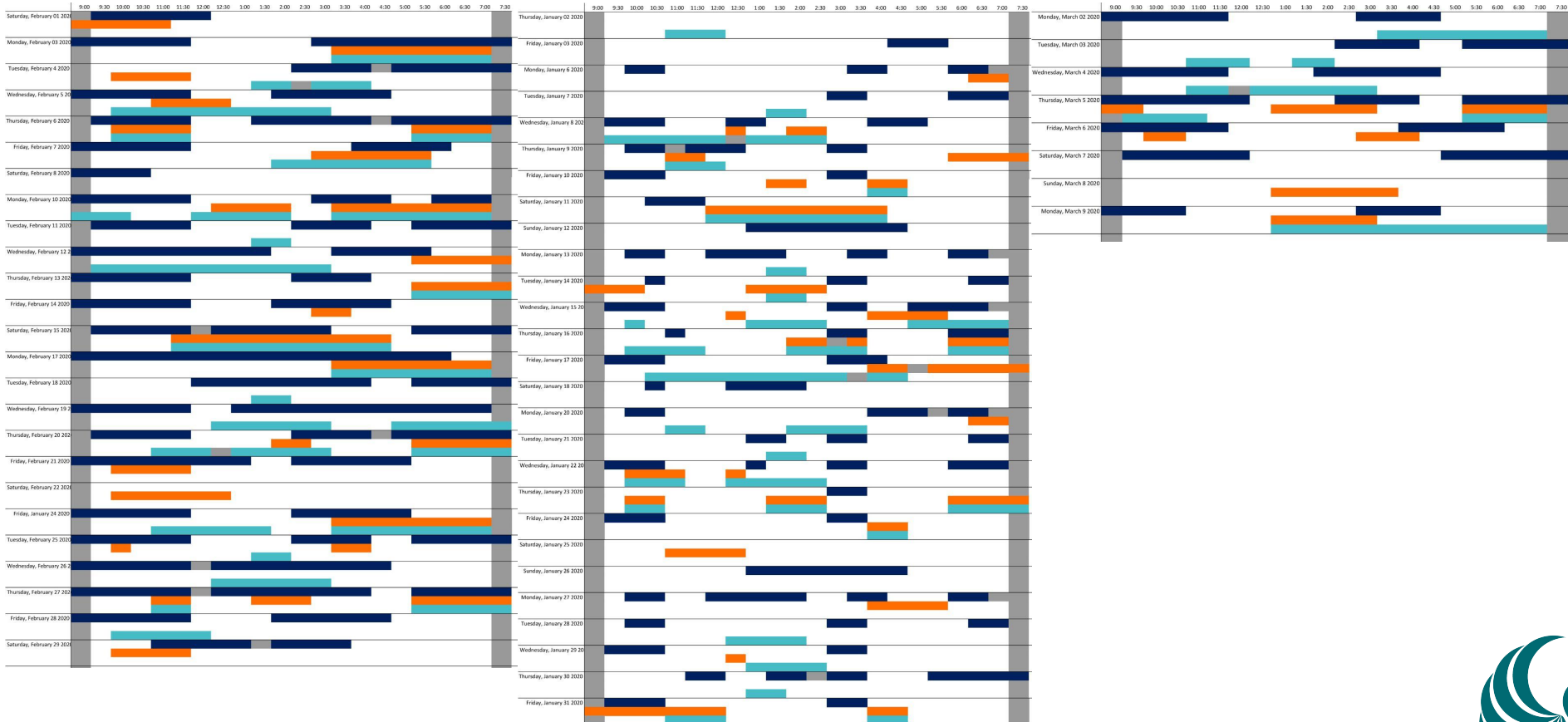
March 2019 - February 2020

- **Large - 31%**
- **Small - Patron: 13%**
- **Small - Staff: 24%**

Based on booking data. Does not include set up / tear down or unbooked usage (which is fairly common).



Use Heat Map



Key Takeaways

- Significant under reportage (system bookings only)
- Aim for 50% utilization
- COVID-19 affected use
- Seasonality affects use
- Lowest use: middle of the day





Clearview Library District

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